

Public Notice

Erie Canal Harbor Development Corporation (“ECHDC”) and Buffalo Place Inc. (“BP”) seek submissions for potential activities, events, and programming at Erie Canal Harbor during the summer 2010 season.

Details

To make a submission, please complete the attached programming form, which is also available at www.eriecanalharbor.com. Applicants should submit completed forms to ECHDC/BP via e-mail (eriecanalharbor@empire.state.ny.us) or postal mail (ECHDC, 95 Perry Street, Suite 500, Buffalo, NY 14203-3030) by 5:00 p.m. on Wednesday, March 17, 2010. ECHDC/BP will respond to submissions on a rolling-basis, but no sooner than two (2) weeks after the deadline.

In addition, for those interested in participating in Erie Canal Harbor summer 2010 programming, an informational session will be held at the BP offices (671 Main Street, Buffalo, NY 14203) on Wednesday, March 3, 2010 at 3:00 p.m. Copies of the programming form will also be available for pickup at the informational session and prospective applicants are highly encouraged to attend this gathering.

Background Information

Pursuant to an agreement reached in May 2008, ECHDC enlisted BP to provide operations, programming, security, marketing and general oversight at the 12.5 acre Erie Canal Harbor site.

Selection Process

Submissions will be considered based upon the applicant’s ability to demonstrate:

- Individual/organization programming experience;
- Feasibility/cost and educational or non-profit status;
- Relevance to the waterfront/community; and
- Pertinence to Erie Canal Harbor history

All proposals will be reviewed by representatives from both ECHDC and BP. ECHDC and BP reserve the right to make any and all decisions regarding Erie Canal Harbor programming, as well as the capacity to consider proposals received after the deadline.

For more information, please contact by writing only:

Matt Davison
Director of Public Affairs
Erie Canal Harbor Development Corporation
E-mail mdavison@empire.state.ny.us

Margaret Beardsley
Associate Director
Buffalo Place Inc.
E-mail pbeardsley@buffaloplace.com



**Erie Canal Harbor - Summer 2010
Activities, Events & Programming Form**

Contact Information:

Name _____ Title _____

Organization _____

Address _____

City _____ State _____ Zip _____ E-mail _____

Is your organization a registered 501 C-3? Yes/No (circle one.)

Name of Event or proposed activity:

Proposed Site Location:

(Identify site within the Erie Canal Harbor: Commercial Street, Ruins, Central Wharf.)

Date/Time/Frequency:

Estimated Event Budget/Cost:

Activity/Event/Program/Idea - Description:

Ability to Indemnify/General Liability Insurance required:

(Certificates of Insurance /Hold Harmless/Indemnification must be provided to: Erie Canal Harbor Development Corporation, Empire State Development, Buffalo Place Inc./Buffalo Place Foundation, City of Buffalo.) Are you able to meet insurance requirements?

Yes / No (circle one)

Submitted by:

<i>Name</i>	<i>Phone Number</i>	<i>E-mail</i>
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Date Submitted: _____

Send to: Postal mail - ECHDC, 95 Perry Street, Suite 500, Buffalo, NY 14203-3030.

E-mail - eriecanalharbor@empire.state.ny.us.

- office use only -

Date Received: _____

Notification given: Yes / No

Date Notified: _____